

## GOOSNARGH PARISH COUNCIL

A **MEETING** of Goosnargh Parish Council was held on Monday, 27<sup>th</sup> March 2023 at Whitechapel Village Hall at 7.30pm.

### MEMBERS PRESENT

Cllr Andrew Butler – Chairman  
Cllr Rob Hayton  
Cllr Mark Robinson  
Cllr Michael Scambler  
Cllr William Platt  
Cllr Stephen Pike  
Cllr John Singleton

### PUBLIC

Mr Anthony Eccles  
Bente Loudon

Julie Buttle (Temporary Parish Clerk)

### CHAIRMAN'S ANNOUNCEMENT

The Chairman informed those present that the Clerk to the Parish Council, Andrea Saville had passed away and a Minute's silence was respected by those present.

The Chairman introduced Mrs Julie Buttle Clerk to Whittingham Parish Council who has agreed to cover the Parish Clerk role on a temporary basis.

### APOLOGIES

There were no apologies as all the Councillors were present.

### DECLARATIONS OF INTEREST

There were no declarations made in respect of matters on the agenda.

### 27<sup>th</sup> FEBRUARY MINUTES

It was noted that the Minutes were in a draft format as they had been typed from notes of the meeting. Members agreed that they were a true record and the Chairman approved and signed the draft.

### MATTERS ARISING

There were no matters arising from the Minutes.

### PUBLIC PARTICIPATION

Police representatives were not present and there were no police matters arising.

### PLANNING APPLICATIONS

Members advised that they usually receive a list of submitted planning applications which can be viewed prior to the meeting. Any concerns or comments will be forwarded to the Clerk or expressed under the planning agenda item.

**No objections** were made in respect of the following applications

**06/2023/0209** Two storey building at Oakhill Veterinary Centre, Langley Lane.

**06/2023/0234** New vehicular access at Dam House, Inglewhite Road.

**06/2023/0262** Change of use to private riding menage at Middle Lickhurst, Bleasdale Road, Preston

Members referred to 2 further applications relating to the discharge of planning conditions.

06/2023/0288 Hill House, Back Lane, Goosnargh (Cond 3 Biodiversity)

06/2023/0302 Harrisons Farm, Inglewhite Road (Cond 6 materials)

The Clerk will forward Members a site plan for Hill House and details of the outline application 06/2021/1612 relating to Harrisons Farm.

### ACCOUNTS

a) No accounts were presented for payment.

- b) It was noted that the Clerk's contact details will need to be updated by the bank and it was confirmed that Cllr Butler and Cllr Singleton are the approved account signatories. Cllr Hayton will arrange for a copy of the death certificate to be forwarded to the Clerk so that the account can be updated.
- c) The Clerk has hard copies of the bank statements and invoices but will need to create an account spreadsheet in order to present the information to the Internal Auditor. The Clerk will also contact the External Auditor regarding completion of the Annual Governance Review.

### **CORRESPONDENCE**

**Contact details** - Members confirmed that the Council's contact details should be amended to a new email address which can be used indefinitely. The Clerk will email existing contacts - including the principal authorities – with the details to ensure communications are not disrupted.

**Website** - The Council paid a monthly fee to Fastnet for the provision of a website and email address however the accounts cannot be accessed without a password. Cllr Hayton provided the password details at the meeting but advised that the account had already been cancelled.

Members mentioned that discussions had already taken place regarding the suitability of the website to include additional information in relation to a current CIL project relating to Public Rights of Way. The Clerk will contact the project co-ordinator to see if Easy Websites (used by other local Parishes) will be suitable to display the information. If so, Easy Websites will be approached for a quote.

**Elections** – Members were updated on the procedures for the forthcoming elections. Nomination papers must be returned to the City Council by 4.00pm on the 4<sup>th</sup> April.

### **CIL MONEY**

Members advised that there is a contract in place to update the Public Rights of Way and link them to historical issues in the Parish. The Clerk will ensure the project co-ordinator has the Council's updated contact information.

### **PARISH MATTERS**

Members requested that the following matters be reported to Lancashire County Council

- Carron Lodge – excess water on the road
- Borne Brow – excess water on the road
- School House – Inglewhite Lane water still flowing following a repair
- Junction of Button Street / Stanalee Lane – excess water on the road
- Hill Chapel past St Mary's Church – blocked gulley full of ice in cold weather

Members were informed that issues can now be reported 'on site' using a GPS facility on the Love Clean Streets app rather than the County Council website. Photos can also be attached.

### **ANY OTHER BUSINESS**

As there was no further business the Chairman closed the meeting and thanked everyone for their attendance. The next meeting will be on Monday, 24<sup>th</sup> April 2023 in Whitechapel Village Hall at 7.30pm

Signed:  
**Chairman**

**Date: 24<sup>th</sup> April 2023**